



**PRIESTLANDS SCHOOL**

**COMPANY NUMBER: 07695684**

Minutes of an annual general meeting of the Members of the above named company (the "Trust") held at

**Priestlands School on Wednesday 12<sup>th</sup> December 2018 at 10:13am**

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Present	Kevin Harriman, Mary Hill, Mark Dichlian, Chris Willsher
In attendance	Caroline Clitherow (Clerk)

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**1 Welcome and Apologies**

IT WAS CONFIRMED that due notice of the meeting had been given and that a quorum was present.

The CoG welcomed everyone to the meeting. There were no apologies.

**2 Declaration of Interests**

None.

**3 Minutes of the Annual General Meeting held on 13<sup>th</sup> December 2017**

IT WAS AGREED THAT the minutes were an accurate record and there were no matters arising. *Minutes approved.*

**4. Report and Accounts**

- a. The balance sheet of the Company at 31<sup>st</sup> August 2018 and the profit and loss account for the year ended 31<sup>st</sup> August 2018, together with the directors' and the auditors' reports thereon, were presented and considered.
- b. IT WAS RESOLVED THAT the said accounts be and are hereby adopted at the Board of Governors meeting held on 14<sup>th</sup> November and endorsed this morning at the Board of Governors meeting. *Proposed and seconded.*

**5 Auditors**

IT WAS RESOLVED THAT MACINTYRE HUDSON will remain as the school's auditors for a further year, i.e. December 2019.

**6 Appointment of New Members and Continuation of Members**

**Resignation of Members**

6.1 IT WAS NOTED THAT the latest DfE guidance stated that employees should not be members of academy trusts. Therefore, CHRIS WILLSSHER resigned his membership with effect from 12<sup>th</sup> December 2018.

6.2 For the reason cited in paragraph 6.3 IT WAS NOTED that PETE MAIN, as Headteacher, could not be invited to become a Member.

**Continuation of Members**

6.3 IT WAS CONFIRMED THAT MARY HILL should continue as a Member in her role as Lead of the Teaching & Learning Portfolio.

**Appointment of New Members**

6.4 IT WAS RESOLVED THAT MARK DICHLIAN (Finance Portfolio Lead) become a Member with immediate effect. *Proposed and seconded.*

6.5 IT WAS RESOLVED THAT CLAIRE RENSHAW (Vice-Chair of Board of Governors) be invited to become a member with immediate effect. *Proposed and seconded.*

6.6 IT WAS RESOLVED THAT DAVID HIGH (Human Resources Lead) be invited to become a member with immediate effect. *Proposed and seconded.*

**7 Any Other Business / Any Motions which Members Wish to Debate**

No items of Any Other Business were declared in advance of the meeting and there were no motions which members wished to debate and therefore, there being no further items of business, the meeting then closed at 11:16am.

**8** The next Annual General Meeting will be held on Wednesday 11<sup>th</sup> December 2019 (date to be confirmed).

**Chair** .....

**Date** .....