



BOARD OF GOVERNORS

School name:	Priestlands	Board Meeting 8:	This meeting was held remotely via Google Meet due to Covid-19/school closure		
Date/time:	Friday 24 th April 2020 @ 10.00am	Governors present:	Beth Bray; Paul Cox; Mark Dichlian; Claire Elford; Tim Fry; Kevin Harriman (CoG); Jo Hillier; Becky Hollowbread; Pete Main (HT); Ruth Owen; Claire Renshaw (VCoG); Ben Williams		
Apologies:	None	SLT in attendance:	Julia Emmel (DH); Sam Fuell (BM); Richard Glenny (DH); Kerrie McAdam (AHT); Tom Ritchie (AHT); Hayley Yates (AHT)		
		Others in attendance:	Caroline Clitherow (Clerk)		
Recording this meeting:	Approved by governors at remote test session on Thursday 23 rd but not used on this occasion	Quorum:	13/7	Quorum met:	All connected -yes

ACTION GRID

Min	Subject	Action Point	Action by Whom	Action by When
1.4	When will school reopen?	Strategies and implementation to be discussed with governors	PGM	Next meeting
	Audit Committee	Meeting to be rescheduled - done	PC	13.5.20 @ 11am
	PH&S Forum	Meeting to be rescheduled	CE/SJF	In hand
2.1	CP Policy - Addendum	Policy to remain on agenda while school is closed	RG	Next meeting
2.3	Thanks to all staff	HT asked to extend governors' thanks for everything they have done and continue to do	PGM	Done at remote staff meeting 1.5.20
	Donations	Any further food or financial donations from governors would be much appreciated	All → SJF	Ongoing
4.3	Devices for students	Government scheme offered but not yet open	PGM will update	Next meeting
6.1	Government guidance	Key decision for governors once guidance published	PGM will update	Next meeting
10.3	Spending Plan 2020-21	To be looked at in more details once quotes in	SJF/All	June meeting
14.1	Link Visits	Governors asked to contact link HoDs either by phone or email	All	Ongoing

Action

10.02AM – MEETING OPENED

Agenda item	Action by Whom & When
Part 1: Extraordinary Meeting	
01. General Business	
<p>1. Welcome and Apologies The CoG welcomed everyone to the meeting. He asked that everyone to switch off their microphones to allow one person to present at a time. Questions could be typed into the 'chat' box on side and would be answered during the meeting. In addition, there is a spreadsheet with questions and answers based on the agenda which can be viewed in the meeting folder on Google Drive.</p> <p>The CoG confirmed no apologies had been received.</p> <p>1.1 Confirmation of Quorum – the meeting was confirmed as quorate. The CoG confirmed that 20 people, including members of the SLT, had logged into the meeting.</p> <p>1.2 Declaration of Business Interests in relation to this meeting – none declared.</p> <p>1.3 Approve 'alternative arrangements' for remote meetings (as set out in articles 123 & 134 of the school's Articles of Association) – approved via chat function.</p> <p>1.4 School Closure – verbal update from the headteacher about the school's response to coronavirus and school closure:</p> <p style="padding-left: 20px;">The HT explained that it had been just over a school month since the school had closed and a lot of decisions had to be made in that short time. He wanted to make governors aware of the some of the processes and decisions that the SLT had made.</p>	

Signed by Chair of Governors Date

1st March – directions to staff about symptoms for them or student; started to work towards to emergency response mode; prepare reception for answering calls/give information to parents.

9th March – speculation on school closures ramped up. Started to prepare Year 11 teachers and to think about the logistics and general running of the school/contingency planning – fixtures, meetings cancelled. Still did not think that the school would close before Easter at this point. How would the school manage with reduce staffing – covering lessons etc? Members of SLT started to cover classes just to keep the full timetable running.

13th March – lots of advice from Government and LA started come through; the amount of information was enormous! School had to make sure it was responding in the right way – how would they respond to symptoms etc. What direction could be given to staff? Could staff be directed to come into school if they lived with someone vulnerable? Impact on staffing levels and provision was paramount. Contingency planning was worked on.

19th March – number of staff and students self-isolating started to increase (however, Year 7 managed nearly 90% attendance all week).

The same day the school was informed that all Year 11 exams were cancelled. Gatherings of no more than 50. Year 11s gathered together that morning and it was very emotional for them and staff. Shock that this would be their last day in school, saying goodbye to each other and their teachers. Feedback is that the students appreciated how it was done and it is hoped that they will still have their prom and presentation evening. Started to prepare students for home learning. All staff were phenomenal in helping to get this set up and everyone embraced the preparation and new way of learning.

Later that day the information came through that schools were closing but had to stay open for key worker students and vulnerable students. This added another layer and a plan had to be put into place. A rota was organised which included every member of staff – a skeleton team for each day of the week. The HT extended credit to the staff and the way they responded was phenomenal.

20th March – school had to be prepared for holiday shut down. The day went very smoothly and the students were superb in their maturity due to the clear messages from staff. The HT said that this would be a week he and the SLT would never forget – the pace of changes and adaption by everyone.

23rd March – first week of lockdown. Show my Homework (SMHWK) had a huge amount of traffic – lots of crashing and frustration but by Wednesday things had settled into a good routine. The timetable for home learning worked well; tried to keep it simple, accessible and effective and the system has been refined as the weeks have passed and continues to be worked on. Feedback from parents during the first week was supportive and appreciative. Staff are working very hard at home managing the online provision.

Easter holiday – school open and staff happy to come in and help. Slightly different programme and number of students dropped off and as a result teaching staff are now only coming in once every three weeks.

Ofqual information started to come in quite rapidly and in particular, how to collect evidence for GCSEs. The government decided that the cut off date would be 20th March for assessing students and the school considered this was the right decision in order to ensure all students are treated equally.

Free school meals and voucher scheme – how would this be managed? School was very proactive and food boxes and lunch bags were soon established with a weekly delivery system in order to get packages out to a majority of the school's vulnerable families. A food bank was also set up to add further support and the provision by the school in this area is outstanding.

Vulnerable students and safeguarding – how would this be managed effectively? The team here have done an excellent job to make sure they can keep tabs on the most vulnerable students – tracking and systems are brilliant.

The school team as a whole – has been outstanding and everyone has gone above and beyond the government and the LA's recommendations.

Resources – staff have been superb, delivering creative and fun lessons and some departments have been recording and uploaded lessons onto YouTube. However, it is recognised that the

<p>provision being offered to students during lockdown is different but staff want it to be a good experience and that students must not be overwhelmed and overloaded.</p> <p>Curves – the HT feels that the school is ahead of the curve when information comes out.</p> <p>20th April – start of the summer term and letter to parents and students to re-engage everyone; an online assembly and separate online staff meeting were also presented and well received.</p> <p>Staff – the HT said that all staff have been superb in managing the logistics behind the scenes. The way they have adapted and taken on extra duties has been superb. Supplies of spare gloves and goggles have been donated to local doctor surgeries; food parcels have been packed and distributed; DT department has made 3D visors; video has been made for Oakhaven https://www.youtube.com/watch?v=BIl3h2oBirc The staff have been exceptional.</p> <p>Moving forward – Audit Committee and PH&S Forum scheduled to meet and meeting dates will be set. All governors are asked to get in touch with their portfolio/subject link area HoDs by phone so that they can get a flavour of what their department is doing.</p> <p>On the conclusion of his update, on behalf of the board of the governors, the CoG thanked the HT, the SLT and all the staff for everything they have done and are doing at this difficult time; everybody has gone way above what would be expected and it is much appreciated.</p>	All/Next meeting
02. Covid-19: Monitoring the School during Closure	
<p>2. Safeguarding and SEN/D</p> <p>The CoG invited the DH to talk through the safeguarding areas, followed by any comments from the SEN/D link governor and then any questions from governors via the chat function.</p> <p>2.1 CP Safeguarding Policy: Covid-19 Addendum</p> <p>The DH explained that an addendum had to be added to the policy which was more specific to the issues that may arise during lockdown/school closure as some children may be at more or heightened tension/risk during this time while they are not at school. For some of these children school is their safe place and now that they are not able to seek sanctuary in the Hub there is a concern that they will be in their bedrooms at home and possibly at more risk to online, domestic violence, substance or verbal abuse. The addendum also asks staff to be aware of contextual safeguarding issues to cover any risks that these youngsters might be open to at this time. Staff have been asked to read the addendum carefully.</p> <p><i>Any questions from governors via the chat function?</i> No</p> <p>The CoG asked governors to ratify the addendum via the chat function. All happy to ratify. Addendum ratified. The policy will remain on the agenda as a standing item whilst Covid-19 continues to have an impact on day-to-day CP/Safeguarding.</p> <p>The staff are confident therefore, that every student in the school has contact with a member of staff. This is all in addition to the day-to-day contact from subject staff.</p> <p>The phone calls are critical to safeguarding and staff are asked to be vigilant in their questions when they ring students just in case they pick up on anything while they are talking.</p> <p>Staff have also been reminded at keeping themselves safe when they are talking to students online and on the phone.</p> <p>Thanks to the DH. There were no questions.</p> <p>2.3 Family food boxes and donations</p> <p>The CoG invited the BM to talk through the initiative.</p> <p>This was started before the school closed. All FSM families were contacted to ask if they would like a free school meal parcel and these were delivered for the first three weeks of closure. The government then released the free school voucher scheme a couple of weeks ago and each family was contacted (120) to ask if they would like a voucher (worth £15) or a parcel. Currently, 82 families are receiving vouchers, 35 receiving parcels, 8 have declined any help and still waiting to hear from 6 families.</p> <p>Each week the FSM element is food and in addition each family is getting a food box of essentials such as pasta, rice, eggs, tinned item, bread, cheese, fresh fruit and vegetables etc. The BM congratulated the kitchen staff on how hard they work each week in ordering the food and packing the boxes. The boxes have been funded through the school and also through some generous donations from local businesses.</p>	RG/Next meeting

<p>The school has taken the decision to distribute the school vouchers weekly rather than monthly and in addition, the school is giving food boxes to some non-FSM families who they think need the extra support.</p> <p>Thanks to the BM. There were no questions.</p> <p>The DH thanked the BM for all her work on this and also the EJM, CRC, SWG, PC and MD for doing the weekly deliveries.</p> <p>The VCoG asked that the board's thanks be extended to all staff for everything they have and are continuing to do at this challenging time.</p> <p><i>Q: A governor asked if the BM would like any further donations. Yes please, any additional food items would be much appreciated and any financial help gratefully accepted and thanks to all the governors who have already made donations.</i></p> <p>2.4 How SEN/d portfolio lead and SLT link can keep in touch</p> <p>The SEN/D portfolio lead said he had been in regular contact with LVB and from her perspective everything is going very smoothly.</p>	<p>PGM→Staff</p> <p>All</p>
<p>3. Premises and Health & Safety</p> <p>3.1 The arrangements the school has in place to maintain social distancing for staff and students on site/wider h&s arrangements including cleaning rota/continued safety of the school site including/support staff etc</p> <p>The BM said when the school is open the front office, site office and canteen are all manned, no matter how many students and staff are in. All staff email requests are acted on - hand towels, soap, and sanitizer etc and the cleaning team are doing a deep clean in certain buildings including the canteen and also a normal school clean each day. Members of the site team are cleaning door handles, hand and stair rails etc several times a day and non-essential contractors are not allowed on site and non-essential contact.</p>	
<p>4. Human Resources</p> <p>4.1 Headteacher and Staff Wellbeing and how staff are adapting to working remotely or working on skeleton staff and have the resources they need</p> <p>The HT said an audit for staff is currently being prepared to make sure that everyone has the resources they need and making sure that every teacher and member of support staff has contact with their line manager or member of the SLT; there are phone calls of support for anyone who wants it and information about external support if anyone requires it.</p> <p>The DH said the middle leaders have been amazing in the support they have offered to their teams. In addition, the IT team have been incredible in their support to staff and students and feedback from everyone has been positive; the personal touch is also essential for mental health and wellbeing. All staff are coming up with creative ideas to work differently and everyone is good at talking to each other; overall there is great camaraderie and all staff have been incredible.</p> <p>4.2 All staff – are they safe and well?</p> <p>The HT said that as far as he is aware no members of staff have tested positive for Covid-19.</p>	
<p>5. Teaching & Learning and Data</p> <p>5.1 Continuing education and remote learning/guidance and support for students</p> <p>The DH said that regarding Year 11 the attached PSM and HoY have been coming in quite regularly to keep in touch with the students by phone to keep their morale high following a rather abrupt end to their secondary education. Sixth form interviews have continued remotely and staff have been checking with students how they went and helping the last few to complete their applications.</p> <p>The main issues that matter to the Year 11 is if they will still have their Prom and the SLT has talked about trying to do something for them and also a leavers assembly. However, leavers hoodies and the year book are in the process of being finalised so they will still have those.</p> <p>Overall, staff are having ongoing dialogue with the Year 11s through SMHWK; although their work is quite different, some students have been finishing off their homework and it helps to link to the next steps in their education.</p> <p>5.2 Work from home timetable and guidance to parents</p> <p>The AHT talked through the timetable as follows:</p>	

<ul style="list-style-type: none"> • Four subjects per day – Years 7 & 8 30 mins each on each subject. English, maths & science is on four days p/w and everything else is once p/w – history, geography etc. • Years 9 & 10 have four pieces of work a day and these take 45-60 mins each. All students seem to be managing this quite well but there is ongoing dialogue between teachers and parents to refine the homework to make it as accessible and streamlined as possible and it is being constantly reviewed. • Any teething problems have been with the younger students but the phone calls home to sort out technical issues/logging on etc are starting to have some success and there are very few problems. For instance, over 90% of students are completing maths homework on a daily basis which is excellent. • The HT is writing to parents on a regular basis and communicating via the noticeboard on SMHWK with any updates to the work from home timetable. In addition, subject specific guidance on every subject in every year group will be published next week clarifying for students exactly what they should be doing when. <p>The CoG asked governors via the chat function if they had any further questions for the AHT in addition to the questions/answers on the spreadsheet.</p> <p><i>Q: A governor asked if any subject needs more financial support than others? Teachers are having to adapt what they are doing as they get feedback from students, not necessarily needing more money.</i></p> <p><i>Q: A governor asked if students are getting any sanctions. The AHT replied that they can't be put into detention at the moment, but they are being followed up in three stages:</i></p> <ol style="list-style-type: none"> 1. A message and a reminder on SHMWK 2. Email from tutors or subject teachers to parent 3. Phone call <p>The completion rate in core subjects is very high at present.</p> <p><i>Q: A governor asked about options for Years 8 & 9. The AHT said it had been a mammoth task to get the options in but they were nearly all in now.</i></p> <p>5.3 Summer 2020 GCSE grades and ranking – Ofqual announcement and school's plans</p> <p>The AHT referred to documents governors had received in advance of the meeting and he highlighted some key parts as follows:</p> <ul style="list-style-type: none"> • Grades this summer will be called Centre Assessed Grades so there is no one person has the responsibility of setting and awarding a grade. • This is a fair system as it should see the majority of students get a fair grade based on the work they have put in and what teachers genuinely feel they would have achieved. • Two key submissions will be a grade for every student and a ranking. Every student will be ranked who have the same grade e.g. 40/50 students in Maths will probably have a grade 5 so the department need to do a ranking with the highest grade 5 being number 1 and the least secure grade 5 being number 50 and this will be the challenging part for the big departments. • Results will be published on 20th August as normal. <p>Thanks to the AHT.</p>	
<p>6. The Board of Governors</p> <p>6.1 Latest government advice for schools/the board's role as the situation evolves</p> <p>The HT said the school is receiving regular government advice, the main key areas being updates on health & safety and hygiene, admissions (still being directed to maintain the process on the same timeframe but this will have to be done remotely, finance (waiting to hear which returns will be delayed), exams, safeguarding and SEN are continually updating and overall learning and expectations of the curriculum.</p> <p>The CoG said there will key decisions for governors to make in the future, once government guidance is published.</p> <p>The next remote board meeting is planned for Wednesday 20th May at 10.00am.</p>	All/Next meeting
<p>Part 2: Normal Meeting</p>	
<p>7. Board Meeting 6 – approve minutes of 26th February</p>	

Minutes as agreed as being an accurate record and approved.	
<p>8. Chair of Governors Portfolio (KH/PRM)</p> <p>8.1 Staffing Report</p> <p>The HT said there have been a few staff changes and most move on for genuine reasons and give positive feedback in their exit survey (all questions are answered on the spreadsheet). The school is fully staffed for September with no vacancies.</p> <p>8.2 Dog Visit</p> <p>This was scheduled for a Friday afternoon just before lockdown. The dog visited all key areas and absolutely nothing was found which was excellent.</p>	
<p>9. Human Resources Portfolio (CR/JWE)</p> <p>9.1 Policies for ratification:</p> <ul style="list-style-type: none"> • Staffing Restructures & Reductions – this policy (together with Equalities) follow model policies from Hampshire and the HT is keen not to deviate too much. Governors asked to ratify via the chat function – policy ratified. • Equalities – governors have asked several questions on this policy, particularly objectives. The HT said he would like to have any accountability, particularly meeting vulnerable students, through the SIP rather than the policy itself. The appendices and data are updated every year but the policy itself is every three years. Governors asked to ratify via the chat function – policy ratified. <p>There were no further comments on the HR portfolio.</p>	
<p>10. Finance Portfolio (MD/SJF) including Audit Portfolio (PC/SJF)</p> <p>The CoG thanked the finance and audit portfolio leads very much for their help in the weekly deliveries.</p> <p>10.1 Management Accounts/Balance Sheet/Cash Flow Statement</p> <p>All Covid-19 expenses are being tracked in a separate costing centre, as are food donations. Departmental budgets will be sent out imminently.</p> <p>The portfolio lead added that the income is as expected and the costs have not largely changed and there have savings and costs. The budget looks very healthy this year.</p> <p><i>Q: A governor asked about furloughing staff.</i> The BM replied that the school's income is not being affected by the lockdown so it has not been necessary to furlough any staff; inviligators will still be paid and all other school staff will be paid as normal.</p> <p>10.2 Budget Update</p> <p>The BM said that since the last meeting the GAG amount has been confirmed. These are the only two factors that have changed which means the school will go into next year in a strong position. This does not necessarily need approval by the board at this stage; it is more of an indicator for next year.</p> <p>10.3 Spending Plan Ideas 2020-21 (detailed paperwork provided for governors)</p> <p>The portfolio lead said the school has a surplus every year and governors often talk about spending some of this money on capital projects over the next 18 months or so. The sheet provided for governors outlines the projects, the first being improvements to the gym.</p> <p>In addition, this year the astroturf carpet needs to be replaced and this will be done in conjunction with NFDC who are managing the tender process. The school will contribute 39% of the cost. The Nichols toilets will be refurbished this summer and a barrier queuing system will be installed outside the canteen. In addition, the school website will be relaunched and ythe long jump run-ups improved. If the gym CIF bid is unsuccessful in May it will be resubmitted in December but if it successful the sports hall roof will be submitted instead. Drama changing rooms are also on the list as is a rolling programme of science lab renovations. Therefore, the overall spend this year (if the CIF bid is successful) will be around £200k. The spend next academic year, including everything, could be over £1m so governors will need to look at the numbers in more detail once the investigation work is completed and the the quotes are in.</p> <p>10.4 Catering Options – technology upgrade (detailed paperwork provided for governors)</p> <p>The BM explained that there have been some issues with the canteen cash system; it cannot be upgraded so has to be replaced. Cunninghams (the current provider) and Biostore are the main two competitors and have provided quotes. The BM talked through the tender processes and said that Biostore has a more advanced fingerprint scanning facility, FSM money accrues and has advanced</p>	All/June meeting

<p>functionality such as flipping the tills to cash and offers card payment etc. If the change is to be implemented by September it must be started very soon.</p> <p><i>Q: A governor asked if it is possible to have a practical demonstration.</i> The Biostore system was installed at Arnewood in January so it might have been possible to visit in normal times but not at the moment.</p> <p>The BM said although a third quote would be ideal, Biostore and Cunninghams are the main players. However, it would be ideal if governors could give approval now. The quality, reliability and technology seem better with Biostore and the catering manager would prefer to use them. The CoG therefore proposed Biostore and MD seconded. All governors agreed.</p> <p>The BM congratulated the amazing work of the finance team during this time – all suppliers have been paid on time etc and the board extended thanks to them for all their hard work during this challenging time.</p> <p>10.5 Audit Committee</p> <p>The portfolio lead said the school has received a letter from the ESFA saying that all but essential data collections and requests will be stopped, paused or deferred while the school remains closed. Therefore, the main item to discuss at the next Audit Committee meeting (scheduled for 13th May) would have been the next internal audit which now won't happen for the time being. Therefore, a proposal will be circulated to the committee members with suggestions for an internal audit and plans going forward which can then be included in pack for internal scrutiny in December. This will be done remotely in the next week or two. <i>(Post meeting update: Meeting to go ahead on 13th and the minutes will be available at the next board meeting).</i></p>	<p>PC/Next meeting</p>
<p>11. Safeguarding & Welfare Portfolio (JH/RG)</p> <p>11.1 Policies for consideration:</p> <ul style="list-style-type: none"> • Anti-Bullying (three year review) – thanks to governors for their comments so far which the AHT has answered. • Preventing Extremism & Radicalisation (three year review) – everyone confirmed that they were satisfied with the DH's answers to their comments/questions. <p>Both policies will be ratified at the next meeting.</p>	
<p>12. SEN/D Portfolio (TF/RG/KM)</p> <p>12.1 Portfolio Link Reports</p> <ul style="list-style-type: none"> • November 2019 (KR's final report as SEN/D governor) • March 2020 (TF's first report as SEN/D governor) – this was a first meeting to get to know the system and meet the SEN/D coordinator. He said he was incredibly impressed with the work that is being done in the Hub and the work the team are doing with individual students is astonishing. <p>12.2 Policy for ratification:</p> <p>SEN (three year review) (the SEN/D coordinator joined the meeting remotely for this part of the meeting). She thanked governors for the comments and questions on the policy which she has answered. She said the policy doesn't need to change too often if the SEN code of practice doesn't change. Governors therefore asked to ratify the policy via the chat function. Policy ratified. (The SEN/D coordinator left the meeting).</p>	
<p>13. Data Portfolio (PC/TWR)</p> <p>13.1 Options Summary</p> <p>The AHT talked through the options summary paperwork that had been circulated to governors before the meeting.</p> <ul style="list-style-type: none"> • History had a dip last year (3 classes in current Year 10) but back up to 5 classes for next year • PE has seen a significant growth – gone up to 4 classes this year which is almost double; may have a slight impact on staffing • Fine Art, Business Studies and Food Preparation have all increased in classes next year <p>13.2 Music and German for Class of 2022</p>	

<p>GCSE German - fifteen has always been the minimum number, although that number has been flexible in the past and sometimes it has gone down to 11 or 12. However, due to the increased popularity of French and Spanish, the decision has been made to run German next year with 13 students, although this number is below the agreed threshold. This will mean the EBACC entry figure will go up and it will be a good selling point for the school that three languages are offered.</p> <p><i>Q: Governors asked what questions they should ask if there isn't a particularly good update in a subject one year.</i> The AHT said even if students don't opt for a subject they continue to study it in Year 9 so it would be up to the teacher to investigate with individual students about their reasons and choices. In addition, years vary when some subjects are more popular than others – sporty cohort, performing cohort etc.</p> <p>The HT said that one factor to consider is that there are so many subjects that students can choose from across a broad range. There is also a group at the bottom end of the year group who would benefit from a slightly different curriculum such as Woodlands, Sports Leaders etc so when this group is included that would account for a shift away from some of the more general GCSE subjects.</p> <p>Governors asked to approve(via the chat function) the teaching of German with numbers below the agreed threshold. Approved.</p> <p>GCSE Music – the proposal is that Music is not run for the class of 2022. Eight students have opted for Music next year and this number is not sufficient to make an exception and run a GCSE class. In addition, a GCSE class for Year 9 will run and these students will get opportunities to progress their music skills through extra curricular clubs and peripatetic music lesson so the facilities and instruments will still be getting some use.</p> <p>Governors approved the proposal to discontinue teaching Music for the class of 2022.</p> <p><i>Q: One or two governors have asked about alternatives to 3D Art and Textiles.</i> The AHT said that the school is able to offer some good alternatives – 3D Art students can do 3D Art Production as part o the Fine Art GCSE and Textiles can follow the DT course. This has worked for these students in the past. Many thanks to the AHT.</p>	
<p>14. Teaching & Learning Portfolio (DG/JWE) 14.1 Spring Link Visit Reports: Science, English, MFL, History and PE</p> <p>The CoG thanked everyone for visiting their link subject HoDs and writing their spring reports which are available in the meeting folder. Regarding those who did not have time to arrange their visits before the school closed, the HT said he was keen for governors to get in touch with the HoDs either by phone or email as they would be delighted to share their activities and future plans. In addition, governors are welcome to contact members of the SLT at any time.</p>	All/Ongoing
<p>15. Premises, Health & Safety Portfolio (CE/SJF)</p> <p>The PH&S Forum was due to meet on 29th April and this will be rescheduled, hopefully before the next board meeting on 20th May.</p>	CE/In hand
<p>Date of Next Remote Board Meeting</p>	
<p>Wednesday 20th May, 10.00am</p>	
<p>The CoG thanked everyone for embracing the new technology and please can governors let him know if they have any suggestions for improvement or if they experienced any problems. The CoG said he was very conscious of the 'meeting silence' and that not everybody was invited to talk, so he hoped no-one had felt left out. He would like everybody to have the opportunity to speak and make comments and he and HT will see if this facility can be improved at the next meeting. He thanked everybody for attending the meeting and wished everyone well until the next time.</p>	
<p>12.34PM – MEETING CLOSED</p>	