

Smoke Free Policy



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Prepared for Governors by Carole Gibbs September 2018

Reviewed by Premises, Health & Safety Forum: October 2018

Ratified by Board of Governors: October 2018

Policy is reviewed every 3 years



Purpose

This policy has been developed to protect all employees, service users, customers and visitors from exposure to second-hand smoke and to assist compliance with the Health Act 2006.

Exposure to second-hand smoke increases the risk of lung cancer, heart disease and other serious illnesses. Ventilation or separating smokers and non-smokers within the same airspace does not completely stop potentially dangerous exposure.

It is the policy of Priestlands School that all our workplaces are smoke free, and all employees have a right to work in a smoke free environment. Smoking is prohibited anywhere on the school site. This includes school vehicles. This policy applies to all employees, consultants, contractors, customers or members and visitors.

It also applies to all employees when working off site including when visiting parents, children and others in their own home and to all students when on school trips and on their journeys to and from school.

Implementation

Overall responsibility for policy implementation and review rests with the Headteacher, however, all staff are obliged to adhere to, and support the implementation of the policy. The Headteacher will inform all employees, consultants and contractors of the policy and their role in the implementation and monitoring of the policy. New staff will be informed that the policy is available as part of their induction.

Appropriate 'no-smoking' signs will be clearly displayed at the entrances to and within the premises, and in all smoke-free vehicles.

Curriculum Content

The school will integrate information about the health effects of tobacco use, as well as the legal, economic and social aspects of smoking into the curriculum. Activities that aim to prevent the uptake of smoking will be included as part of our PSHCE scheme of work.

Non-Compliance

Those who do not comply with the smoke-free law may be liable to a fixed penalty fine and possible criminal prosecution.

Disciplinary procedures will be followed if a member of staff does not comply with this policy.

Any student who does not comply with this policy will face disciplinary action. Possible sanctions include: detentions; Internal Isolation; Cold Zone and/or exclusion, depending on the circumstances. Repeat offenders can expect increasingly serious consequences.

Electronic Cigarettes/Vapes/E Juice/Wax Vape Pens/Herbal Vapourisers

Due to the uncertainties and the controversy surrounding electronic cigarette and vapes, particularly as a result of the current lack of regulation and licensing, the ban on smoking products includes the use of all the above products.

Home Visits

Staff are entitled to carry out home visits in a smoke free environment. If home visits are required, staff should request a smoke-free room prior to and during the visit.

A smoke-free room is defined in this policy as a room in which smoking has not taken place for at least one hour before the visit.

Where such an environment cannot be provided the member of staff must make a decision whether or not to request that the visit be rescheduled. It is the responsibility of the member of staff to ensure that a smoke-free room is available when arranging to visit

Help To Stop Smoking

The NHS offers a range of free services to help smokers give up. Visit www.nhs.uk/smokefree or call the NHS Smoking Helpline on : 0800 022 4332 details. Alternatively, visit Quit 4 life at www.quit4life.nhs.uk or telephone: 0845 602 4663 where you can find out about local support available.