

Remote Education Provision

January 2021



Author: Peter Main



Learn more... Do more... Be more...

This information is intended to provide clarity and transparency to students and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual students are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to students at home

Will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school. Students follow the normal timetable through Microsoft Teams and each has a personal login. Each lesson will make use of a mix of live teaching and prerecorded materials. Students will complete some exercises on paper and will submit some assignments online.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take students broadly the following number of hours each day:

Key Stage 3 and 4	5 hours
-------------------	---------

Accessing remote education

How will my child access any online remote education you are providing?

Learning and sharing of all learning resources will be through Microsoft Teams. Student may be directed to other resources or platforms but these will all be shared through the class team.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

Parents and students have been surveyed to help us understand access students have to online learning devices.

Priestlands school has been supplied with a number of laptops from the DfE and these have been distributed to families.

Priestlands is participating in the national scheme to provide families who have no internet access with free mobile network data and families have been given the opportunity to sign up for this.

If you are having problems accessing remote learning please contact the school by email info@priestlands.hants.sch.uk or by telephone 01590 677033

How will my child be taught remotely?

We use a combination of the following approaches to teach students remotely:

Priestlands school uses a broad range of resources to support learning including:

- live teaching through Microsoft Teams
- recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- printed paper resources
- textbooks and reading books students have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Students are expected to log in to tutor time at 8.45am every day for registration. Students are then expected to follow their normal timetable through the day.

Please try and provide for them an environment that is quiet and comfortable. Encourage them to take a break from the screen between lessons and go outside for fresh air at break time and lunch time.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Each day we look at the registers to identify if a child has been absent from lessons. If there is an emerging pattern of absence then you can expect us to contact you to discuss this.

Students are asked to engage in lessons in a variety of ways and complete work either on the computer that is then submitted through Teams, or on paper or on other websites. We monitor work completed in each subject and will contact you if we are concerned work is not being completed.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on student work is as follows:

Students will be completing work and submitting responses through the Teams platform but also through other websites such as Mathswatch. Submissions are monitored and assessed by teachers and students will receive feedback in a variety of forms including:

- Auto marking of quizzes in MS Teams
- Whole class feedback
- Small group feedback
- Individual feedback

Additional support for students with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those students in the following ways:

Students at Priestlands with SEND have a personalised plan. Teachers will use this plan to inform how they plan lessons.

For some students personalisation of the timetable will be appropriate and will be agreed with the Head of Year or the SENDCO.

Students with an EHCP will be invited to attend school for support with their learning.

Remote education for self-isolating students

Where individual students need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching students both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

In most subjects the class teacher will offer a live link to the lesson through MS Teams. If this is not possible then students will be directed to complete work that will be either posted in the assignments section on their class page for MS Teams or on Showmyhomework.

Appendix 1: Home learning protocol



Priestlands MTeams Protocols

Senior Staff responsible for remote learning: Mrs H Yates, Assistant Headteacher

The following points apply for staff and students when participating in learning via Microsoft Teams:

- All the rules for safe, professional behaviour that apply in a Priestlands classroom still apply here, for teachers and students.
- All teachers have been given comprehensive advice about delivering remote lessons safely.
- All our teachers have been safely recruited, have up-to-date training and are fully DBS checked (Disclosure and Barring Service).
- All lesson access will be done through a student's Priestlands computer login via the Teams platform.
- Students must be dressed appropriately in daytime clothing – teachers will not deliver the lesson if a child is not appropriately dressed.
- Teachers can mute participants and end the lesson at any time and have been instructed to end immediately if anything happens that they feel uncomfortable about. Parents / children can also end lessons at any time.
- Only the students themselves should be watching and joining in with the session, no other family members are to view or be involved with the lesson. Family members watching or involving themselves in the lesson is distracting for everyone. Parents and other family members viewing the lesson may well be viewing other students in the class and this is both inappropriate and counter to our safeguarding policies.
- Parents or students must not make any additional audio / video recordings of the lesson.
- Parents or students must not take pictures of meetings or post images of meetings on social media.
- Any student or family who does not adhere to these guidelines will be contacted by the school to address our concerns. This could result in the student's access to remote learning being temporarily removed.

If anything happens that you as a parent feel uncomfortable about, please phone the school on 01590 677033 and ask to speak to someone on a Child Protection matter.

Alternatively please email childprotection@priestlands.hants.sch.uk

At Priestlands Richard Glenny is the Designated Safeguarding Lead [DSL] and Kerrie McAdam is the Deputy DSL.

Scheduling of lessons

- Teachers will teach lessons to the normal timetable. If the teacher is not available to deliver the lesson then they will set tasks for students to complete like a normal cover lesson.

Lesson Preparation

- Students will be present on Teams from 8:45 am and attend their usual tutor time
- Select a suitable room where they will be undisturbed.
- Where possible students should wear earphones/headphones.
- Minimise any external noise so that it will not affect the lesson.
- Check the background to ensure there are no posters, pictures, signs or a window. A plain background helps minimise any distractions.
- Ensure there is no bright light source behind the student to enable a clear image of the student
- Remember - students must be dressed appropriately in daytime clothing – teachers will not deliver the lesson if a child is not appropriately dressed.
- Students must be ready on time for the scheduled start.
- Please remember to have books, equipment and anything else ready before the lesson starts.
- Present work neatly with underlined dates and titles; work must be well organised and easily accessible if saved on the computer.
- Students should communicate via the class teachers if unsure about the work via Teams posts and emails
- Students need to remember that this is still a formal lesson and not a social media interaction. They should speak and behave appropriately as they would in a face to face live lesson.
- The school behaviour policy still applies at all times and students will be expected to respect and adhere to the online learning etiquette and protocols for all live lessons.

Lesson Delivery

- Students will need to get used to being quiet whilst a teacher is speaking or demonstrating as when in a normal classroom.
- Students will need to listen carefully to protocols for the lesson to ensure it runs smoothly.
- If you have problems with video, or feel that you would prefer not to use it, then teachers can deliver the lesson using audio only.
- Students need to be aware that there may be times when the teacher will ask for a clear indication, either via audio or camera, that they are still actively engaging with the lesson.
- Due to the limitations of technology, please remember that an online lesson (especially group lessons) will be different to what children would normally experience, but we believe that children and teachers will adapt to the new format very quickly.
- Students can correspond with the teacher using the chat function and by using the hands up function.