



# Priestlands School

North Street, Pennington, Lynton, Hampshire, SO41 8FZ

Headteacher: Mr P G Main BSc

School Reception: 01590 677033  
Student Absence Hotline: 01590 613440  
Fax: 01590 670398  
www.priestlands.hants.sch.uk  
email: info@priestlands.hants.sch.uk  
Twitter: @PriestlandsSch

November 2020

Dear Parent

## Year 7 Parents' Evening Booking system – Thursday 12<sup>th</sup> November

I am writing to inform you that Year 7 Parents' 'meet the tutor' Evening will take place on Thursday 12<sup>th</sup> November from 4.30pm to 7.30pm. This is an opportunity for you to discuss how your child has settled into Priestlands. Due to the on-going public health issues, this event will take place digitally via video call on our online parents evening application.

At Priestlands we use an online booking system for our parents' evenings. This allows you to choose your own appointment time with the tutor and you will receive an email confirming your appointment (if you have provided the school with a contact email address). To access this booking system please simply visit <https://priestlands.parentseveningsystem.co.uk> or follow the link on the school website. All you will need to log into the site is your name, your child's name and date of birth. The same platform will be the one used for attending your video appointment. The booking system will be live to parents from Sunday 8<sup>th</sup> November at 7.00pm.

In order to attend your booked video appointment you will need, as a minimum, a device with a microphone and speaker (such as a smart phone or ipad/laptop) and a compatible web browser (i.e. iPhone/iPad: Safari or Android: Chrome or Firefox). For more information please use the following link: <https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

In order for all parents to have the opportunity to meet the tutor on this evening, the appointments will be five minutes in duration. Please could I request that you log in at least five minutes prior to your appointment and then the tutor will admit you through the online waiting room. If you require a more detailed discussion about your son/daughter then a further appointment will need to be arranged with either your son/daughter's tutor, Mrs Smith (Year 7 PSM) or Mrs Haynes (Head of Year 7). If you do not have access to the internet or are having difficulties accessing the site please contact Mrs Haynes or Mrs Smith who will be happy to assist you.

I would recommend that you have your son/daughter with you when you meet their tutor.

Yours sincerely

Mr T Ritchie  
Assistant Headteacher

Learn more... Do more... Be more...